F. L. O. A. T.

**FUN** – Most clubs that sustain membership growth consistently have fun. They have fun by including a moment of levity or joke master to open the meeting, just to start of some humor. Also planning specialty meetings such as all hats, the debate, holiday parties, celebrating birthdays, and the club anniversary.

(FEEDBACK)

**LEARNING** – The mission of every club should make learning at its focal point. Toastmasters' is a non-profit educational organization. Formal and incidental learning comes from being attentive at each meeting. The evaluation and table topic sections can be platforms for learning.

As a fun alternative the general evaluator can lead the session like a news anchor.

(LAUGHTER)

**OBJECTIVE** – Just each Toastmaster speech has a stated objective, the speech evaluator should focus on the skill emphasized in the manual. A speech evaluator adds credibility by admitting their own preferences while giving the speaker credit for moving them out of their comfort zone as a listener.

**ACHIEVEMENT** - The Distinguished Club Plan is a reliable guidepost to club success. Preparing a Success Plan by each new set of officers is a key to success. Surveying all members periodically can provide the feedback necessary to keep the club not just afloat but vibrant.

**TRAINING** – District sponsored training at Toastmasters Learning Institute is an outstanding opportunity to learn new ideas from other clubs. Also can become a platform for consistently strong clubs to share their approach to success. Even so, the outgoing officer team should hold at least one transitional meeting before the new officers take on their new responsibilities.

Michelle’s Outline

Before we start ask for a volunteer from the audience who has been a timekeeper before and give them the timer and cards.

A) Introduction of Tyree and Michelle. Talk about how we got to Toastmasters and why and talk a little about our experience in Toastmasters. Explain that this class will be experiential. 3 min total

B) Lay out the basics.

1- What is a mentor? Give them brief description. Ask with a show of hands if anyone has been a mentor or a mentee.

Tyree and Michelle take 11/2 minutes each to describe

2- Ask audience to describe a situation in which they used a mentor and benefitted. Two one minute examples.

3- Ask audience to describe a situation where they were being mentored and how they were benefitted. Two one minute examples.

C) Give the five points of what a mentor does;

1-Help learn the program.

2-Learn club standards and customs

3-Develop confidence

4-Participate more

5- Quickly learn speaking skills

D) Experiential segment. Have each person pick a buddy, (example- the person next to you) We will give them an issue that comes up frequently for club members and one person will be the mentee and the other the mentor. We will either give them the same situation and have them switch roles or give them a new situation and switch roles. Ask them what they learned from this experience and have one or two share for a minute each.

E) Talk about how having a mentor benefits the club AND benefits the mentee and mentor.

On the handout will be the link to Google Docs where they will find the outline of the class and the Mentor Manuals from TI. Pass out evaluation forms.