Attendees: (Names in ***Bold Italic*** were in attendance)

District Director ***Randie Ellington***

Program Quality Director Dilek Alkaya

Club Growth Director ***Karen Moirao***

Administration Manager Beth Lacerna

Finance Manager ***Deneille Wiese-Smith***

Public Relations Manager ***Kevin Markl***

Logistics Manager ***Ron Catoire***

Immediate Past District Director ***Steve Taddei***

International Director-Region 2 Jim Kohli

TLI Dean ***Ed Cullen***

DIVISION DIRECTORS (Names in ***Bold Italic*** were in attendance)

|  |  |
| --- | --- |
| Division A –Faz BineshDivision B – ***Rick Morgin***  | Division C – **Julie Garrett**Division D – ***Sally Philbin*** |
| Division E – ***Christopher Foster***Division F – Trish Johnston | Division G – ***Dallas Gouldberg***Division H – ***David Dai*** |
| Division I – ***Meridith White*** |  |

AREA DIRECTORS: (Names in ***Bold Italic*** were in attendance)

Area A – 1 Director Nilva Fuller Area F – 16 Director **VACANT**

Area A- 2 Director ***Eugenia Lau*** Area F – 20 Director ***Janice Fairfield***

Area A -22 Director ***James Forslind***  Area F – 32 Director ***Leah Cole***

Area B – 6 Director ***Marilyn Ferguson*** Area G –10 Director Terri Boudreaux

Area B – 7 Director ***Destinee Cooper*** Area G – 11 Director Troy Arseneau

Area B –17 Director ***Logan Kummer*** Area G – 25 Director ***John Leong***

Area B - 21 Director ***Stani Peycheva***  Area G – 31 Director Nora Guy

Area B – 27 Director Nanci Lucchesi Area H – 5 Director ***Philip Cameron-Smith***

Area C – 8 Director Jay Ligda Area H – 19 Director ***Bill Holsey***

Area C – 9 Director ***Christine Robinson*** Area H – 28 Director Wendy Wilson

Area C- 24 Director ***A. Kim Holscher***  Area H – 34 Director Sarah Kirkland

Area D – 3 Director ***Muriel Taing***  Area I – 13 Director Albert Mo

Area D – 12 Director ***Vivian Ling-Wong*** Area I – 29 Director ***Sherry Hsu***

Area D – 26 Director Matt Colebourn Area I – 33 Director ***Venkat Raman***

Area D – 14 Director Adria Richards

Area D – 30 Director Elizabeth Pauw

Area E – 4 Director Vanitha Margan

Area E – 15 Director Jasper Visser

Area E – 18 Director ***Charles Vrooman***

Area E – 23 Director Emalynn Robinson

OTHERS IN ATTENDANCE:

|  |  |  |  |
| --- | --- | --- | --- |
| Contest Chair | ***Diane Pleuss*** | Parliamentarian | Bill Woolfolk |
| Pathways Dean | George Marshall | OATM Chair | Krishna Chockalingam |
| HPL Chair | ***Merci Del Rosario*** | Nominating Chair | ***Steve Taddei*** |
| Speechcraft Chair | Kimberly Whitaker | Fall Conference Co-Chair | ***Brenda Walker***/Neal Trotter |
| Social Media | ***Greg Kaufman*** | Newsletter Contributor |  |
| Newsletter Editor |  | VP Ed and Pathways Guide  | Bryan Fisher |
| Awards Chair | ***Vivian Prater*** | DCP Chair | Jean Cunningham |
| Youth Leadership Chair | Savitha Setlur | Club Extension Chair | ***Teri McDonald*** |
| Train the Trainer Chair | Justin Paras | Volunteer Coordinator Chair | Wing Lok |
|  | Happy Skywalker | Statistician | George Marshall |
| President/VPE | Donica Hopkins | VPPR, Heart 2 Heart | Cynthia Stott |
| VPE, Laugh Lovers | Tyree Johnson |  |  |
| Region 2 Advisor | C. Patton |  |  |

Minutes were written by Beth Lacerna

Meeting called to order at 9:00 am. Sargent at Arms: Ron Catorie

**Theme: Regional Advisor advisor and review.**

Welcome District Leaders

Regional 2 Advisor, Charlie Patton

Past District Governor, Tyree Johnson and Presidential Citation Recipient

Past District Director, Teri McDonald

Immediate Past District Director, Steve Taddei

Opening

District Director Randie Ellington called Christine Robinson to acknowledge the District, the Leaders, and the members for their encouragement and support during her time of need. She was grieved and overwhelmed by her mother’s death and brother’s sudden passing. She especially thanked her club member, Fang Hong for taking over her responsibilities of Area Director and to Julie Garratt during her time of despair. Randie reminded her, “Let Toastmasters do what they do best – Let us help you”.

Randie:

* To Area Directors:
	+ This is a position that will compliment your lives and to give you skills to be successful. The Past and Present District Leaders are here to support you and our members
	+ Are club visits reports completed? It’s important to get them in early so we can help the clubs
	+ Who are our next Leaders or Successors for next year? When you identify a successor, get him/her involved in the organization of the contest
	+ Select dates early in the year for the Area/Division contests and avoid conflicts.

Dilek Alkaya, Program Quality Director (Slide presentation can be located on the District 57 web page)

Six months into the year…our DCP Status, Education Goals, and Personal Goals

* Good track on Traditional vs. Pathways
* Recognition awards

Club visits

* Many Clubs are struggling. Support them to get them back on track
* Complete Spring Club visit reports by April

Fall Conference and Friday Night Showcase, Post Toasties

* Benefits and value in attending
* Conference survey, 40% response
* What can we do to draw more attendance?

Spring Conference, May 5, California Maritime Academy Vallejo

Upcoming Training Events

Deneille Wiese-Smith, Finance Manager. (Finance Managers Report can be located on the District 57 web page)

* Friday Night Showcase and the Fall Conference went well
* Kudos to Merci Del Rosario for managing the fees and to Paula Foster who brought in extra $$ on the raffles
* Few outstanding checks…PLEASE cash them
* Concur electronic system to come

Karen Moirao, Club Growth Director. (Slide presentation can be located on the District 57 web page)

 “Where are we now and where will we be in 2018?”

* New and existing clubs are important….they are back bone of our existence!!
* Visit District Central for updates and club status, especially for your area where you can focus most of your energy
* We are adding new members to existing clubs
* Clubs will have to ask for a club coach but how does your club qualify for one?
* Looking for mentoring and club coaches
* Open house incentives that the District funds will all be the same incentive for spring.
* For our District, we need 162 clubs to be distinguished. Need 18 more clubs to qualify.
* Have many hot and promising leads for new clubs. Ask club members, spouses, friends, to help look for leads. Use Club Lead Form. See Karen for info.

Tools and Resources are available on web site. Join Club Growth Team, Volunteer to be new Club Coach, Mentor, Sponsor, or Demo Team.

Charlie Patten, Regional 2 Advisor. “You have fallen up the stairs” Volutold to Volunteer

What is your leadership experience? Choose the next steps to lead, inspire, and change lives with intent (Handouts were passed out. Fill in blanks)

* Mission: We build new clubs and support clubs. Mission tells you why you’re acting. Members and leaders keep your eyes and ears open to find clubs. Look for leads in professional organizations. Care about their wellbeing from their point of view.
* Vision: What does that look like? What does it look like to inspire? People will see you serve.
* Share it early and often: Help clubs that want to excel. Choose course of action to achieve your ‘intent’

Merci Del Rosario, High Performance Leadership Chair (Presentation slides available on the D57 web page)

* HPL for Pathways
* Develop a project plan
* Form a guidance committee
* Implement your plan with a team

I strongly encourage the Directors and Leaders to complete their HPL project. The leadership Club is here to help you.

Ed Cullen: Toastmasters Leadership Institute, January 13, 2018. Need a Register Chair and a Publicity Chair

* TLI is returning to Diablo Valley College
* Full program plan from 8:00 – 12:00
* Learn about Pathways
* Learn about the officer roles
* Get all club officers trained

Miscellaneous

Timer – Ed Cullen

Facility and Food prep – Ron Catorie

Taking notes for the Administrative Manager – Vivian Prater

Technical/Presentation support – Kevin Markl

Meeting adjourned at 12:00 pm

Please provide any corrections to these minutes to:

Beth Lacerna, District 57 Administration Manager

admin.manager@d57tm.org