## President

Name

### VP-Education Name

### VP-Membership Name

### VP-Public Relations Name

### Secretary Name

### Treasurer Name

### Sergeant at Arms Name

**District 57**

[www.d57tm.org](http://www.d57tm.org)

**Toastmasters International**

[www.toastmasters.org](http://www.toastmasters.org)

**We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.**

**01 President** Name

Welcome Guests & Dignitaries

**05 President Introduces the Toastmaster**

Toastmaster Name

Welcome remarks

09 **Introduces Timer** Name

Explains role

**10****Prepared Speaker**

Target Speaker Name

**17** **Table Topics Master**

Explain table topics and gather up all index cards Name

**37****Evaluation** Name

40 **Toastmaster**

Get comments from each guest & answer questions Name

45 **President**

Closes meeting and hands out membership forms Name