**2018 – 2019 District 57 Form for Presenting New Business to the District Council**

Purpose

The purpose of this form is to help organize and present new business to the district council in such a way as to expedite consideration of adoption of the new business proposal. It is not the purpose of this form or this process to stifle ideas from the member, but rather to provide time for discovery, confirmation, and debate before presenting informed recommendations to the membership.

Process

1. Please fill out this form and submit it to the district director and the administration manager at least 4 weeks before the district council meeting at which you would like to present this new business.
2. The district director will acknowledge receiving your form.
3. The district director may have clarifying questions and comments immediately or later. The district director may form an ad hoc committee to study your proposal and study the proposed benefits.
4. If a committee is formed, they may have clarifying questions, comments, and recommendations for you on the proposed new business that they may choose to share before the district meeting. They may present preliminary or final recommendations to the district director prior to the district council meeting.
5. If the district director perceives real or potential benefits to the district in proceeding with the new business, the district director will confirm with you that you make your presentation as below (or amended).
6. If your new business is accepted, please be ready to be recognized and to make your motion when the call goes out for new business.
7. Your motion will require a second. During discussion, please share the motion narrative, as below. If a committee was formed to study the proposal, they may also comment, along with other Toastmasters who may have insights as to the potential benefits and risks of the proposal.
8. The district director will ask for a 10-minute limit for discussion. Those not heard yet will be given preference over those who have already spoken unless it is in response to a directed question.

Title of your new business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Main Motion: I move that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Benefits of your proposal (for presentation during the discussion section of the motion):

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Narrative (please explain any additional context for this proposal – problems it solves, benefits to district members, risks, financial impact, membership growth, club growth, membership experience, etc)