

The committee must verify that candidates meet the eligibility requirements. No prospective candidate can be nominated until they meet the following eligibility criteria:

- At the time of taking office, the District Director must have served at least six consecutive months as Club President and at least 12 consecutive months as a Program Quality Director, Club Growth Director, Division Director, or a combination of these.
- At the time of taking office, the Program Quality Director must have served at least six consecutive months as Club President and at least 12 consecutive months as a Program Quality Director, a Club Growth Director, a Division Director, an Area Director, or a combination of these.
- At the time of taking office, the Club Growth Director must have served at least six consecutive months as Club President and at least 12 consecutive months as a Program Quality Director, a Club Growth Director, a Division Director, an Area Director, or a combination of these.
- At the time of taking office, an elective officer must have been an active member of a Toastmasters club in good standing for the entire preceding 12 months, or has been a member for 12 consecutive months within that past three (3) years, in the District in which the officer shall serve. A member may only be a candidate for elective office in one (1) District at any given time. A member may only serve in one position within any District.
- At the time of taking office, the Division Director must have served at least six consecutive months as a member of a District Council.
- If possible, the Area Director should have served as a member of a District Council.